

**ISLAMI BANK BANGLADESH LIMITED**  
 Operations Wing, Engineering Division  
 PROCUREMENT OF COMPUTER HARDWARE  
 AND ACCESSORIES DEPARTMENT,  
20, Dilkusha C/A (9<sup>th</sup> floor), Dhaka – 1000.

**NOTICE INVITING TENDER FOR SUPPLY OF ATM CONSUMABLE AND MICROSOFT APPLICATION SOFTWARE LICENSE FOR IBBL.**

Sealed Tenders are hereby invited by Islami Bank Bangladesh Limited from reputed Manufacturers / Local Agents / Companies / Authorized distributor/ Authorized supplier for **ATM consumable** and Authorized Reseller of Microsoft Bangladesh Limited / LAR (Large Account Reseller)/ LSP (License Service Provider) applicable for Microsoft Application Software License for Islami Bank Bangladesh Limited under the following terms and conditions:

Brief specification of the items is as under:

Package	Item	Unit	Brand/Specification/ Country of origin
01	PIN Mailer	8,50,000	Any Reputed brand and Design as per bank's requirement
	Pouch	8,00,000	
	YMC Half Panel Ribbon	100	Applicable for DataCard Mx2000
02	MS Office Standard 2013 (Including CD / DVD media)	450	Any authorized partner of Microsoft Bangladesh Limited who is experienced in the related field.
	Windows server 2012 Device CAL (Including CD / DVD media)	500	
	Installation / Up gradation, commissioning and maintenance of Active Directory for 03 years.	01 lot	

Detail specification mentioned in the Tender document.

**Terms and Conditions**

01. The intending Bidder have to apply in their letter head pad and must submit documentary evidence like VAT registration Certificate, Trade License, Certificate of manufacturer/ local agent/ Certificate of Authorization of the mentioned item in support of their past experience and specialization in the field. On being satisfied with documents submitted by the applicant, Tender document will be sold to the intending Tenderers from ED, HO, IBBL, 20, Dilkusha C/A (9<sup>th</sup> floor), Dhaka – 1000 during Office hours from **23-09-2014 to 29-09-2014 of ATM Consumable and** from **23-09-2014 to 14-10-2014 for** Microsoft Application Software License during office hours upon payment of Tk.4,000.00 in cash (non refundable) for every package. No Tender document will be issued/ received by mail.

2. Tenders of **ATM Consumable** will be received at the office of the undersigned up to **3:00 PM** on **30-09-2014** and **The technical offers** will be opened at **3:10 P.M.** on the same date **i.e. 30-09-2014** and Tender of Microsoft Software License will be received at the same office during Office hours up to **3:00 PM** on **15-10-2014** and Technical offers of the same will be opened at **3:10 P.M.** on the same date and same place in presence of the Bidders who may like to attend to the tender opening meeting and the opening date of financial offer of the qualified bidder will be informed later on. Detailed information regarding purchasing of tender document is available in the Tender notice at Bank's website: [WWW.islamibankbd.com](http://WWW.islamibankbd.com) or in the form of hard copy at the office of the undersigned and the opening date of financial offer of the qualified bidder will be informed later on.
3. 2.5% (two point five percent) of the total tender amount must be submitted along with the tender in favor of Islami Bank Bangladesh Limited in the form of Pay Order/ Demand Draft / Bank Guarantee (for minimum 06 months **or until the completion of delivery**) and **validity/duration of BG required to be increased by the concerned vendor until the completion of delivery as per requirement of management of the Bank** from any scheduled Bank of Bangladesh preferably from Islami Bank Bangladesh Limited without which the Tender shall be rejected outright.
4. An original and one copy of the Offer duly marking "**Original Offer**" and "**Copy of the Offer**" for both **technical** and **financial Offer** should be submitted at the time of tender submission with authentication by the Tenderers. **Combination of Technical and Financial Offer will be disqualified.** The bid form must be filled in through computer printer or in typing without overwriting and without any erasing and modifications and when completed shall contain all the required information.
5. Islami Bank Bangladesh Ltd. reserves the right to accept any tender and reject any or all tenders without assigning any reason whatsoever. Islami Bank Bangladesh Limited is not bound to purchase the item from the lowest bidder.
6. The delivered license of Microsoft Software has to be tax certified from the competent authority of Bangladesh Government.

***Senior Vice President***