



ইসলামী ব্যাংক বাংলাদেশ লিমিটেড
اسلامی بنک بنغلادیش لمیٹید
Islami Bank Bangladesh Limited
Operations Wing, Branches Control Division
Head Office, Dhaka

Circular Letter No. BCD/8507

Date: 17.01.2018

Heads of all Wings/ Divisions/ Departments of Head Office
Heads of all Zones & DG IBTRA
Heads/ Managers of all Branches
Islami Bank Bangladesh Limited

**Subject: Corrigendum: Comprehensive Circular on Schedule of Bank charges in respect
General Banking, Investment and Foreign Exchange portfolios**

Muhtaram
Assalamu Alaikum,

Due to some inadvertent clerical mistakes in the Circular Letter No. BCD /8089 dated 13.08.2017, AD as well as Forwarding Branches are facing difficulty in realizing of charges. In that connection, the following points in different heads mentioned in the circular to be deleted and replaced instead of existing as under:

A. Import:

A-1. L/C Opening, Confirmation, Amendment, cancellation, Transmission/dispatch, Stationary, etc.

SL	Head of types of services/Areas of Charges/Commission
	L/C Opening: Cash L/C (at sight) including Inland Cash L/C N.B.
01	1. If in a calendar year a client reaches a certain slab, special rate/rebate may be allowed on total performance of that year. For fresh year, rate to be applied on the basis of previous year's performance. To be deleted
	Proposed: 1. If in a calendar year a client reaches a certain slab, special rate applicable for the slab may be allowed. For fresh year, rate to be applied on the basis of previous year's performance. 2. If the LC is Opened with condition "tolerance of +5/10% (value)are Acceptable", and documents are received in excess of LC value then Commission to be realized as applicable for LC on excess/ additional amount of Document.

B. Export: Export L/C Advising, FBC/IBC, Bai As Sarf, etc.

SL	Head of types of services
	Adding Confirmation to foreign Bank LCs Locally Proposed/ New Title: To be deleted
04	Adding confirmation by IBBL to Foreign Bank L/Cs fvg. Local Beneficiary (At Beneficiary's cost)



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	Adding Confirmation to foreign Bank LCs Locally Proposed/New Title:	To be deleted
	Adding confirmation by IBBL to Foreign Bank L/Cs fvg. Local Beneficiary (At Applicant's Cost)	
15	Overdue export Bills Proposed:	To be deleted
	Bai-sarf/Negotiation /Purchase of Clean & discrepant documents	

C. Bank Guarantee, Bid/Performance Bond, Stand by Letter of Credit

SL	Head of types of services	
	Advising of Guarantee in original by adding our confirmation Proposed/New Title:	To be deleted
02	Adding confirmation by IBBL to Foreign Bank Guarantees fvg. Local beneficiary (At Beneficiary's/ Applicant's Cost)	

D. Foreign Remittance:

D-1 Outward

SL	Head of types of services	
	Payment/ of indenting commission/Technical knowhow fees/ Royalty etc.	To be deleted
8	<u>Proposed:</u> Remittance of indenting commission/Technical knowhow fees/ Royalty etc	

A-2. Import Bills: Acceptance, Clearance of consignments, Documents on MPI/TR etc.

SL	Types of services		Nature of Service entitlement criterion	
5	Endorsement charge for clearance of goods:	5.3	Against MPI*	To be MPI/HPSM

A-3. Import Bills Settlement

SL	Types of services		Nature of Service entitlement criterion	
3	Settlement of L/C payment through Payment Instruction/ Reimbursement Authority/ payment Intimation At applicant's cost	3.2	If Payment through PO/DD/FDD/IBCA	To be PO/DD/IBCA



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All concerned are, therefore, requested to note / preserve the aforementioned changes appropriately in the circular letter mentioned above. All other terms and conditions of the aforesaid Circular Letter will remain unchanged.

Ma-assalam.

Yours faithfully,

Md. Shamsuzzaman
Deputy Managing Director

Md. Nayer Azam
Senior Vice President

Copy for information to:

1. P.S. to the Hon'ble Chairman, Board of Directors, IBBL, Head office, Dhaka for kind information of the Hon'ble Chairman, Board of Directors.
2. The Deputy Managing Director & company Secretary, Board, for kind information of the Hon'ble Chairman, Executive Committee (EC), & Audit committee, IBBL, Head Office, Dhaka.
3. P.A to the Managing Director & CEO, IBBL, Head Office, Dhaka for the Hon'ble Managing Director.
4. P.A. to the Member Secretary, Shari'ah Supervisory Committee, IBBL, Head office, Dhaka for the Member Secretary, Shari'ah Supervisory Committee.
5. All representatives of IBBL attached to the various Banks, Money Exchanges, abroad for their information.

Senior Vice President