

ISLAMI BANK BANGLADESH LIMITED
OPERATIONS WING
COMMON SERVICES DIVISION
HEAD OFFICE, DHAKA

TENDER NOTICE FOR HEAVY DUTY NOTE SORTING MACHINE

Sealed Tenders are hereby invited from reputed Manufacturers/Agents/ Suppliers/ Bidders / Tenderers for supply, installation, testing & commissioning of 03 units Heavy Duty Note Sorting Machines for different department/branches of **ISLAMI BANK BANGLADESH LIMITED**. Manufacturers/ Agents /Suppliers /Bidders/ Tenderers must be able to supply the tendered items and have enough experience (Minimum 03 years) to install, test and commission of the said item.

The intending Tenderers will have to purchase the Tender documents from the office of the undersigned by applying in their Letter Head Pad well ahead before the last date of tender selling along with the following documentary evidence:

1. Satisfactory documents (Attested copy of a). Trade License, b).VAT Registration Certificate,c). Up to date TIN Certificate, d). Experience Certificate, e). IRC etc.) evidencing their past experience and specialization in the field of supply, installation, testing & commissioning of Heavy Duty Note Sorting Machine with minimum 03(three) years experience.
2. Documents evidencing their genuineness Valid Authorization Certificate/ Agency-Ship/ Distributor-Ship issued by the Principal) as manufacturer/supplier of the tendered items as required above.
3. Clients list with detail address, contact person and telephone number.

On being satisfied with documents submitted by the applicant, Tender Schedule will be sold to the intending Bidders. **No Tender Schedule will be sold without the above mentioned documents.** Tender Schedule will be sold to the Tenderer during office hour except holiday from **30-05-17 to 15-06-17** upon payment of Tk.1,000/-(non-refundable) for each set in cash. All tender documents shall be dropped in the tender box to be kept at Common Services Division (6th floor), 20, Dilkusha, C/A, IBBL, H.O, Dhaka up to **11.00 A.M. of 15-06-17** and will be opened on the same date at **11.05 A.M.** Detailed information regarding purchasing of tender document is available in the Tender Notice at Bank's website: **www.islamibankbd.com** or in the form of hard copy at the office of the undersigned.

Terms and Conditions

1. No Tender shall be entertained after specified date and time.
2. The detailed specifications, terms and conditions will be mentioned in the tender schedule.
3. Tender should be double envelop system (technical & financial offer). After receiving the valid quotations, the technical offer will be opened and live demonstration to be given for a period of 15 days at some selected branches of IBBL. After successful operation of the Heavy Duty Note Sorting Machines, the bidder should return the same at their end and performance report will be given by the branches accordantly. The financial offer of the successful bidders will be opened for selection of the same and remaining financial offers of other bidders should be returned in unopened condition while the Bank is not bound to explain the reason behind technical disqualification.
4. A Bank Draft or Pay Order from any scheduled Bank in favour of the Islami Bank Bangladesh Limited amounting to **75,000.00 (Seventy five thousand) only (Lup-sum)** should be submitted along with Tender schedule (Technical Offer) as Earnest Money (refundable).
5. The quantity of Heavy Duty Note Sorting Machine may increase or decrease.
6. The Bank is not bound to accept the lowest quoted rate.
7. No tender document will be issued / received by mail.
8. The Bank reserves the right to accept or reject any or all bids without assigning any reason whatsoever.

Senior Vice President