

**ISLAMI BANK BANGLADESH LIMITED**  
**OPERATIONS WING**  
**COMMON SERVICES DIVISION**  
**HEAD OFFICE, DHAKA**

**TENDER NOTICE FOR NOTE COUNTING MACHINE**

Sealed Quotations are hereby invited from reputed Manufacturers/ Suppliers/ Bidders / Tenderers for supply, installation, testing & commissioning of 28 units Note Counting Machines for different branches of **ISLAMI BANK BANGLADESH LIMITED**. Suppliers/Bidders/Tenderers must be able to supply the tendered items and have enough experience (minimum 03 years) to install, test and commission of the said item.

The intending Tenderers will have to purchase the Tender Documents from the office of the undersigned by applying in their letter head pad well ahead before the last date of tender selling along with the following documentary evidence:

1. Satisfactory documents evidencing their past experience and specialization in the field of supply, installation, testing & commissioning of Note Counting Machine with minimum 03(three) years experience.
2. Documents evidencing their genuineness as manufacturer/supplier of the tendered items as required above.
3. Clients list with detail address, contact person and telephone number.

On being satisfied with the documents submitted by the applicant, Tender Schedule will be sold to the Tenderer during office hour except holiday from **16-04-17 to 30-04-17** upon payment of Tk.500/-(non-refundable) for each set in cash. All tender documents shall be dropped in the tender box to be kept at Common Services Division (6<sup>th</sup> floor), 20, Dilkusha, C/A, IBBL, H.O, Dhaka up to **3.00 P.M. of 30-04-17** and will be opened on the same date at **3.05 P.M.** Detailed information regarding purchasing of tender document is available in the Tender Notice at Bank's website: [www.islamibankbd.com](http://www.islamibankbd.com) or in the form of hard copy at the office of the undersigned.

**Terms and Conditions**

1. No Tender shall be entertained after specified date and time.
2. The detailed specifications, terms and conditions will be mentioned in the tender schedule.
3. Tender will be double envelop system (technical & financial offer). After receiving the valid quotations, the technical offer will be opened and live demonstration to be given for a period of 15 days at some selected branches of IBBL. After successful operation of the Note Counting Machines, performance report will be given by the branches. The bidders who have already participated live demonstration in the year 2017, they have not needed to give live demonstration further. The financial offer of the technically successful bidders will be opened for selection of the same and remaining financial offers of other bidders will be returned in unopened condition while the Bank is not bound to explain the reason behind technical disqualification.
4. A Bank Draft or Pay Order from any scheduled Bank in favour of the Islami Bank Bangladesh Limited amounting to 2.5% (Two point Five percent) of the offered price should be submitted along with Tender schedule as Earnest Money (refundable).
5. The Bank reserves the right to accept or reject any or all bids without assigning any reason whatsoever.
6. The quantity of Note Counting machine may increase or decrease.
7. The Bank is not bound to accept the lowest quoted rate.
8. No tender document will be issued / received by mail.

**Executive Vice President**