

ISLAMI BANK BANGLADESH LIMITED
OPERATIONS WING, ENGINEERING DIVISION
PROCUREMENT OF COMPUTER HARDWARE
AND ACCESSORIES DEPARTMENT
20, DILKUSHA C/A, DHAKA – 1000.

**NOTICE INVITING TENDER FOR SUPPLY AND INSTALLATION OF 30 UNITS MICR
SCANNER, 03 UNITS RACK SERVER AND 200 UNITS HALF PANEL RIBBON FOR THE BANK**

Sealed Tenders are hereby invited by Islami Bank Bangladesh Limited from reputed Manufacturers / Local Agents / Companies / Distributors /Service Provider for supply and installation of **30 units MICR scanner, 03 units Rack server and supply of 200 units half Panel Ribbon** for Islami Bank Bangladesh Limited under the following terms and conditions:

Brief description of the items is as under:

Package	Item	Unit	Brand/Specification
01	MICR scanner	30	Canon; CR-50
02	Rack server	03	HP / DELL
03	Half Panel Ribbon	01	Applicable for Matica series, Model-ZT20

Detail specification mentioned in the Tender document.

Terms and Conditions

01. The intending Bidder have to apply in their letter head pad and must submit documentary evidence like VAT registration Certificate, Trade License, Certificate of manufacturer/ local agent/ Certificate of Authorization of the mentioned item in support of their past experience and specialization in the field. On being satisfied with documents submitted by the applicant, Tender document will be sold to the intending Tenderers from ED, HO, IBBL, 20, Dilkusha C/A (9th floor), Dhaka – 1000 during Office hours from **28-08-2014 to 14-09-2014** during office hours upon payment of Tk.3,000.00 in cash (non refundable) for every package. No Tender document will be issued/ received by mail.
2. Tenders will be received at the office of the undersigned up to **3:00 PM** on **15-09-2014** and **The technical offers** will be opened at **3:10 P.M.** on the same date i.e. **15-09-2014** and **place:-20, Dilkusha C/A (9th floor), Dhaka – 1000** in presence of the Bidders who may like to attend the tender opening meeting and the opening date of financial offer of the qualified bidder will be informed later on.
3. 2.5% (two point five percent) of the total tender amount must be submitted along with the tender in favour of Islami Bank Bangladesh Limited in the form of Pay Order/ Demand Draft / Bank Guarantee (for minimum 06 months **or until the completion of delivery**) and **validity/duration of BG will be increased until the completion of delivery as per requirement of management of the Bank** from any scheduled Bank of Bangladesh preferably from Islami Bank Bangladesh Limited without which the Tender shall be rejected outright.

4. An original and one copy of the Offer duly marking "**Original Offer**" and "**Copy of the Offer**" for both **technical** and **financial Offer** should be authenticated by the Tenderers. **Combination of Technical and Financial Offer will be disqualified.** The bid form must be filled in through computer printer or in typing without overwriting and without any erasing and modifications and when completed shall contain all the required information.

5. Islami Bank Bangladesh Ltd. reserves the right to accept any tender and reject any or all tenders without assigning any reason whatsoever. Islami Bank Bangladesh Limited is not bound to purchase the item from the lowest bidder.

Senior Vice President