

ISLAMI BANK BANGLADESH LIMITED
OPERATIONS WING
Procurement of Computer Hardware and Accessories Department,
Head Office, Yousuf Chamber (9th Floor),
20, Dilkusha C/A, Dhaka – 1000

Ref: IBBL/HO/PCHAD/

Dated: 03.10.2021

NOTICE: Invitation of Tender for Request For Proposal (RFP) to engage Consultant/ Consultancy firm to assess, validation, review and plan with recommendation of actual need for total IT asset/ system of IBBL.

Sealed Tenders are hereby invited by Islami Bank Bangladesh Limited from reputed Manufacturers/ Local Agents/ Companies/ Dealers/ Distributors/ Resellers/ Service Providers for Request For Proposal (RFP) to engage Consultant/ Consultancy firm to assess, validation, review and plan with recommendation of actual need for total IT asset/ system of IBBL under the following terms and conditions:

Name of the required work/ item:

Name of the Work/ Item
To engage Consultant/ Consultancy firm to assess, validation, review and plan with recommendation of actual need for total IT asset/ system of IBBL.

The detail scopes of work have been mentioned in the Tender document.

Terms and Conditions

01.The intending Bidders have to apply in their letter head pad and must submit documentary evidence like up-to-date Trade License, up to date Income TAX certificate and VAT certificate, Certificate of manufacturer/ Manufacturer Authorisation Form (MAF) of the mentioned service and certificate in support of their past experience and specialization in the field. On being satisfied with documents submitted by the applicant, Tender document will be sold to the intending Bidders **from PCHAD, HO, IBBL, Yousuf Chamber (9th Floor), 20 Dilkusha C/A, Dhaka–1000** during office hours from **30.09.2021 to 08.11.2021** upon payment of Tk.5,000/- (Five thousand) only in cash (non refundable). No Tender document will be issued/ received by mail.

Pre-bid Meeting:

A pre-bid meeting in this regards will be held on **17.10.2021 at 11.30 AM** at the Procurement of Computer Hardware & Accessories Department (PCHAD), IBBL, Head office, Yousuf Chamber (9th Floor), 20, Dilkusha C/A, Dhaka. The Bank will issue the amendment of this document through Bank's website www.islamibankbd.com by **26.10.2021** if any error(s)/ proposal(s) is/ are detected and informed to the bank in writing by any bidder(s) within **18.10.2021** during office hours through mail or hard copy.

02.Tenders will be received at the office of the undersigned up to **3:00 P.M. on 09.11.2021** and Technical Offer(s) will be opened at **3.10 P.M. on the same day i.e. 09.11.2021** at same place in presence of the Bidders/ their nominated representatives who may like to attend the Tender opening.

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03.An equivalent amount @ 2.5% (Two point five percent) of the total Tender value must be submitted along with the financial offer of Tender as earnest money in favor of Islami Bank Bangladesh Limited in the form of Pay Order (PO)/ Demand Draft (DD)/ Bank Guaranty (BG) in case of BG must be valid up to minimum 06 months from any scheduled Bank of Bangladesh preferably from Islami Bank Bangladesh Limited without which the Tender shall be rejected outright.

04.Islami Bank Bangladesh Ltd. reserves the right to accept any Tenders and reject any or all Tenders without assigning any reason whatsoever. Islami Bank Bangladesh Limited is not bound to purchase the item(s) from the lowest bidder.

First Assistant Vice President