

ISLAMI BANK BANGLADESH LIMITED
Operations Wing, Engineering Division
PROCUREMENT OF COMPUTER HARDWARE
AND ACCESSORIES DEPARTMENT,
20, Dilkusha C/A (8th floor), Dhaka – 1000.

NOTICE INVITING TENDER FOR SUPPLY OF ATM CONSUMABLE AND MICROSOFT APPLICATION SOFTWARE LICENSE FOR IBBL.

Sealed Tenders are hereby invited by Islami Bank Bangladesh Limited from reputed Manufacturers / Local Agents / Companies / Authorized distributor/ Authorized Service Provider for **ATM consumable** and / Authorized Reseller of Microsoft Bangladesh Limited / LAR (large Account reseller)/ LSP applicable for Microsoft Application Software License for Islami Bank Bangladesh Limited under the following terms and conditions:

Brief specification of the items is as under:

Package	Item	Unit	Brand/Specification/ Country of origin
01	Travelers Card	50000	EU, USA, Australia and UAE
	Hajj Card	10000	
01	Application Software license (Ms Office 2013)	450	Any Authorized Reseller of Microsoft Bangladesh Limited and LAR (large Account reseller)/ LSP of Microsoft Bangladesh Limited.
	Active Directory user License	500	

Detail specification mentioned in the Tender document.

Terms and Conditions

01. The intending Bidder have to apply in their letter head pad and must submit documentary evidence like VAT registration Certificate, Trade License, Certificate of manufacturer/ local agent/ Certificate of Authorization of the mentioned item in support of their past experience and specialization in the field. On being satisfied with documents submitted by the applicant, Tender document will be sold to the intending Tenderers from ED, HO, IBBL, 20, Dilkusha C/A (8th floor), Dhaka – 1000 during Office hours from **08-04-2014 to 20-04-2014** during office hours upon payment of Tk.2,000.00 and Tk.3,000.00 in cash (non refundable) for ATM consumable and Microsoft Application Software License respectively. No Tender document will be issued/ received by mail.
2. Tenders will be received at the office of the undersigned up to **3:00 PM** on **21-04-2014** and **The technical offers** will be opened at **3:10 P.M.** on the same date **i.e. 21-04-2014** and **place:-20, Dilkusha C/A (8th floor), Dhaka – 1000** in presence of the Bidders who may like to attend the tender opening meeting and the opening date of financial offer of the qualified bidder will be informed later on.

3. 2.5% (two point five percent) of the total tender amount must be submitted along with the tender in favour of Islami Bank Bangladesh Limited in the form of Pay Order/ Demand Draft / Bank Guarantee (for minimum 06 months **or until the completion of delivery**) and **validity/duration of BG will be increased until the completion of delivery as per requirement of management of the Bank** from any scheduled Bank of Bangladesh preferably from Islami Bank Bangladesh Limited without which the Tender shall be rejected outright.
4. An original and one copy of the Offer duly marking "**Original Offer**" and "**Copy of the Offer**" for both **technical** and **financial Offer** should be authenticated by the Tenderers. **Combination of Technical and Financial Offer will be disqualified.** The bid form must be filled in through computer printer or in typing without overwriting and without any erasing and modifications and when completed shall contain all the required information.
5. Islami Bank Bangladesh Ltd. reserves the right to accept any tender and reject any or all tenders without assigning any reason whatsoever. Islami Bank Bangladesh Limited is not bound to purchase the item from the lowest bidder.

Senior Vice President