

**ISLAMI BANK BANGLADESH LIMITED**  
OPERATIONS WING, ENGINEERING DIVISION  
PROCUREMENT OF COMPUTER HARDWARE  
AND ACCESSORIES DEPARTMENT (PCHAD)  
20, DILKUSHA C/A (9<sup>th</sup> Floor), DHAKA – 1000.

**Tender Notice for supplying, installing & commissioning of 200 units Printer, 50 units Document Scanner, 20 units MICR Scanner and 100 units Flatbed Scanner for IBBL.**

Sealed Tenders are hereby invited by Islami Bank Bangladesh Limited from Manufacturers / Local Agents / Companies / Dealers / Distributors for supplying, installing & commissioning of 200 units Printer, 50 units Document Scanner, 20 units MICR Scanner and 100 units Flatbed Scanner for Islami Bank Bangladesh limited under the following terms and conditions:

**Major specification of the items is as under:**

Sl. No.	Item	Technical Specification	Qty (units)
1	Printer	Brand/Model: Any internationally reputed brand and model, Printing Speed- 40 PPM (min.), RAM- 512 MB (min.), Duty Cycle- 1,00,000 Pages per month (min.), Warranty- 03 years including spares.	200
2	MICR Scanner	Brand: Any internationally reputed brand, Model: Should be mentioned (Must comply with IBBL cheque scanner software), Document Feeding: Built-in Automatic Feeder/ auto loaded, Output resolution: 100, 200 & 300 dpi, Scanning Speeds: 100 ipm (min.) Black & white 50 cpm. Warranty: 01 year.	20
3	Document Scanner	Brand/Model: Any internationally reputed brand and model, Document Feeding: Built in automatic feeder/auto loaded; Feeder Capacity: 50 items/sheets; Scanning Speeds: 40 ppm (min.) at color or 200 dpi at Black & White, Warranty: 01 year	50
4	Flatbed Scanner	Brand/Model: Any internationally reputed brand and model, Type- A4, digital flatbed, Resolution- Min. 600 X 1200 dpi, Warranty: 02 years including spares.	100

**Detail specification is mentioned in the Tender document.**

**Terms and Conditions:**

- 01.** The intending bidders have to apply in their letter head pad and must submit documentary evidence like VAT registration Certificate, Up to date Trade License, Authorized certificate for delivering of the item (if required), Certificate in support of their past experience and specialization in the field. On being satisfied with documents submitted by the applicant, Tender document will be sold to the intending bidders from Procurement of Computer Hardware and Accessories Department (PCHAD), ED at 9th floor of Yousuf Chamber, 20, Dilkusha C/A, Dhaka during Office hours from **03.03.2019 to 19.03.2019** upon payment of **Tk.5,000.00 in cash (non refundable)**. No Tender document will be issued/ received by mail.

2. Tenders will be received at the office of the undersigned up to 02.30 PM on 20.03.2019 and Technical offer(s) will be opened at 3.00 PM on the same date and same place at office of the undersigned in presence of the bidder(s) or their representative (who may like to attend). A pre bid meeting in this regard will be held on 12.03.2019 at 11.00 AM in Procurement of Computer Hardware and Accessories Department (PCHAD), ED at 9th floor of Yousuf Chamber, 20, Dilkusha C/A, Dhaka. After completion of technical evaluation, only the financial offer(s) of technically qualified bidder(s) will be opened through informing the same to technically qualified bidder(s).
3. 2.5% (two point five percent) of the total tender amount must be submitted along with the tender as bid security in favour of Islami Bank Bangladesh Limited in the form of Bank Draft/ Pay Order/ Bank guarantee from any scheduled Bank of Bangladesh preferably from Islami Bank Bangladesh Limited without which the Tender shall be rejected outright.
4. An original and one copy of the Offer duly marking "**Original Offer Technical**" and "**Copy of the Offer Technical**" and "**Original Offer Financial**" and "**Copy of the Offer Financial**" should be submitted at the time of tender submission with authentication by the Tenderers. **Combination of Technical and Financial Offer will be disqualified.** The bid form must be filled in through computer printer or in typing without overwriting and without any erasing and modifications and when completed shall contain all the required information.
5. Islami Bank Bangladesh Limited reserves the right to accept any tender and reject any or all tenders without assigning any reason whatsoever. Islami Bank Bangladesh Limited is not bound to purchase the item from the lowest bidder.

**Senior Vice President**